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**R.K. Strong
Associates, Inc.**
commercial insurance / surety bonds

BANK LETTER OF CUSTOMER RELATIONSHIP

Please take this form to your banker and request that he write, on his letterhead, a letter addressed to:

***Richard Strong
R.K. Strong Associates, Inc.
722 E. Lincoln Highway
Exton, Pa 19341***

Our business is to establish bonding credit for our clients. One of the requirements of bonding is for us to obtain a reference letter from our client's bank. This letter should incorporate answers to the questions below:

- Date account was opened*
- Average checking balance for the past 12 months, and present checking & savings balance*
- Dollar figure of the line of credit available & the dollar figures of the present account in use. We also need to know the expiration date of the line & how the line is secured, if applicable*

IT IS IMPORTANT TO SHOW ACTUAL DOLLAR FIGURES ON BOTH THE ACCOUNTS AND THE LINE OF CREDIT

- Amounts and terms of existing loans*
- General recommendations as to character and experience with your company*

Please have this information sent directly to us, on bank letterhead by the bank officer.